



Universidad
de Alcalá

GUÍA DOCENTE

TERMINOLOGÍA APLICADA A LA TRADUCCIÓN / TERMINOLOGY IN TRANSLATION STUDIES

**Grado en Lenguas Modernas y
Traducción
Universidad de Alcalá**

Curso Académico 2022/2023
3º Curso – 1er Cuatrimestre

GUÍA DOCENTE

Nombre de la asignatura:	Terminología Aplicada a la Traducción/ Terminology in Translation Studies
Código:	791004 / 440021
Titulación en la que se imparte:	Grado en Lenguas Modernas y Traducción
Departamento y Área de Conocimiento:	Filología Moderna / Filología Inglesa
Carácter:	Obligatoria
Créditos ECTS:	8
Curso y cuatrimestre:	3º - 1er cuatrimestre
Profesorado:	Alcalá: Cristina Tejedor Martínez Guadalajara: Daniel Migueláñez Munilla
Horario de tutoría:	Se establecerá al comienzo del curso
Idioma en el que se imparte:	Inglés - español

SUMMARY

Terminology in translation studies is a compulsory 8 ECTS course included in the first semester - third year of the Degree of Modern Languages and Translation. This subject offers an overview of terminology as a discipline from both, a theoretical and practical side. It studies and analyses real terminological questions and problems related to translation, such as specialized discourses, term-concept relation, neologisms, among others. It tries to explain the conceptual (semantic) systems of English and Spanish languages in relation with some of the specialized discourses chosen with the aim of describing their terminological characteristics. Finally, terminological databases or bilingual glossaries (English-Spanish) are designed and developed following a specific methodology to be used in translation.

1. PRESENTACIÓN / INTRODUCTION

This subject will offer an overview of terminology as a discipline from both a theoretical and practical side. It will try to explain the conceptual (semantic) systems of English and Spanish languages in relation with some of the specialized discourses chosen with the aim of describing their terminological characteristics. Besides, we will try to study and solve real terminological questions using lexicographical sources, among others. Finally, terminological databases or bilingual glossaries will be designed and may be developed to be used in translation.

Prerequisites and recommendations

Students are expected to have a B2.2 level of English and Spanish (Common European Framework) when they start the course (which means that students are expected to be able to follow explanations, take notes, and ask questions, as well as provide the answers for the activities in both languages). Students in their 3rd year, for their part, will be expected to be well on their way to achieving an advanced level of English (C1) in all four communicative skills and this will be taken into account in their final mark. Some knowledge of computers is required.

NOTE: Erasmus students will have to certify their level of English and Spanish (at least B2) at the beginning of the course.

2. COMPETENCIAS / COMPETENCES

Generic competences:

1. To develop student's autonomy as learners.
2. To improve student's abilities to communicate ideas and express oneself correctly, either in a written or oral medium, and work in groups.
3. To develop and articulate independent and critical thinking based on supporting evidence.
4. To use bibliographic and specialized sources efficiently and correctly.
5. To demonstrate the ability to understand and express oneself, correctly and clearly, in English at the C1 level of the European Framework for Languages.
6. To take on responsibility for their own learning process and future work as practitioners of translation.
7. To develop the capacities for self-assessment, self-improvement and team work.

Specific competences:

1. To acquire the main theoretical principles of terminology as a discipline in translation studies and its relation with other disciplines.
2. To be able to describe and recognize the characteristics of specialized discourses in English and Spanish.
3. To understand and use the terminological methods of analysis.
4. To develop the ability to argue about the contents of the subject.
5. To identify the main fields in a terminological database or a bilingual/multilingual glossary.
6. To develop the ability of searching a range of sources and selecting appropriate terminological data for translation studies
7. To solve terminological cases in English and Spanish.
8. To be able to create a terminological database or a bilingual/multilingual glossary to be used in the translation process.

3. CONTENIDOS / CONTENTS

Bloques de contenido (se pueden especificar los temas si se considera necesario)

1. Terminology: an overview of the discipline
2. Specialized languages and terminology
3. Terminology: theoretical principles
4. Terminology in practice: terminography
5. Standardization and language services

4. METODOLOGÍAS DE ENSEÑANZA-APRENDIZAJE.- ACTIVIDADES FORMATIVAS / METHODOLOGY AND CLASS ACTIVITIES

4.1. Distribución de créditos (especificar en horas)

Lectures

15 hours = lectures [whole group sessions]
 30 hours = seminars [reduced group sessions]
 1 hour = tutorial
 2-hour workshops in groups [activities]
 2 hours = written exam

Autonomous student work	150 hours (preparation of activities and tasks, readings and study time; access to Blackboard learning platform)
Total hours	200

4.2. Estrategias metodológicas, materiales y recursos didácticos

<p>FACE to FACE sessions:</p> <ul style="list-style-type: none"> - Lectures and Seminars - Workshops 	<p>Lectures and Seminars: Teacher's presentation and all group discussion of theoretical and practical issues; practical written exercises; practical work on terminological glossaries.</p> <p>Workshops: Oral presentations of assignments and discussions; submission of written part of the assignments.</p>
Autonomous work	Readings, written activities, preparation of oral presentations and written assignments, consultation of several sources (both paper and electronic ones) databases, and preparation of the exam.

5. EVALUACIÓN / ASSESSMENT: Procedimientos, criterios de evaluación y de calificación

Assessment criteria

In order for students to pass the course, they will have to show that they have a thorough knowledge of theoretical and practical principles of terminology. Therefore, students should demonstrate they have acquired the main concepts and competences aforementioned in an adequate and correct way. Thus, by the end of the course, students are expected to be able to:

- Demonstrate knowledge and understanding of the main principles and concepts of each unit.
- Be able to use appropriately scientific language related to this subject.
- Analyse, evaluate and plan terminological databases and glossaries.
- Apply the appropriate skills in the preparation of terminological databases/glossaries and concept systems.
- Incorporate the appropriate terminological methods of analysis and theoretical knowledge to solve practical cases.
- Present their work in written and oral form.

Assessment will be based on these criteria:

- Class attendance (minimum 85% of the classes) and participation with coherent and valuable contributions.
- Acquisition, understanding and application of concepts, together with originality of ideas in assigned tasks and in the essay.
- Achievement of the generic and specific competences.

Assessment procedures and Grading criteria

All students will be graded according to continuous assessment in the practical part of the subject plus an exam of the theoretical contents. Different competences of the course will be evaluated separately throughout the semester in order to obtain an overall continuous and formative final mark for the course grade. Students are expected to show a satisfactory grasp of the aims, competences and contents included in the subject. Continuous work (in class and workshops), participation and the exam will determine the final mark. Students will have to participate actively and effectively in classes as well as in all other proposed activities. It will be **compulsory to attend at least the 85% of the classes** (lectures [whole group sessions] seminars [reduced group sessions]), **to attend the ECTS tutorial** and the **two workshops**, and to prepare and submit **all the activities requested** in the dates and the way established by the lecturer that will be explained at the beginning of the course. All the scheduled activities should be completed.

Students should have acquired each of the competences specified in the assessment criteria in all activities (written and oral) and the exam, attend the 85% of the classes and the two workshops, and prepare all the activities requested. Therefore, the assignments, presentations, activities and exam should get the official pass mark (5 points) in order to average the grades and pass the course¹.

Evaluation is based on students' continuous work and a final written exam. Global evaluation (final mark) will be obtained taking into account:

1. Students' preparation of practical tasks and also their participation in discussing about their work, the process and the results (10%).
2. Individual assignment completion (outside the classroom and handed in on a given date) and oral presentation (20%).
3. Group assignment completion (outside the classroom and handed in on a given date) and oral presentation (30%).
4. Final written exam about the contents studied in class regarding theoretical concepts and principles of terminology (40%).

¹ According to the Real Decreto 1125/2003, de 5 de septiembre, por el que se establece el sistema europeo de créditos y el sistema de calificaciones en las titulaciones universitarias de carácter oficial, article 5.

To follow the continuous assessment all the activities should be submitted in the way they are required and in due time. Besides, this option involves regular attendance to lectures and seminars (85% is required), as well as 100% of the workshops.

Likewise, if students consider that they will not be able to follow the continuous assessment process, within the first two weeks of the course they will have to request the Dean of the Faculty of Philosophy and Arts to be exempted from this assessment process and to be assessed through a comprehensive final exam [article 10 of the “NORMATIVA REGULADORA DE LOS PROCESOS DE EVALUACIÓN DE LOS APRENDIZAJES” (passed on 24-03-2011) in accordance with the University of Alcalá regulation on evaluation]. For those students who are granted the final assessment in January or who have to sit the final exam in June, 100% of their final grade will be based on one final 2-hour written exam (50%) and the presentation of a terminological glossary (50%). This exam may include short-answer questions on the knowledge of all contents and specific skills of the subject. The glossary and report should be handed the same day of the exam (paper and electronic version) and explained orally (10-minute presentation), both glossary, report and oral skills would be assessed. Students should have acquired each of the competences specified in the assessment criteria in the exam and the activity (written and oral parts). The final assignment, oral presentation and exam should get the official pass mark (5 points) in order to average the grades and pass the course².

Those students who do not pass the course in January will have to sit for the comprehensive final exam in June.

In both assessment processes (continuous assessment and final assessment), students are expected to show that they have a C1.1 level of English to pass the course; therefore, **students' language performance** (in spelling, lexis and grammar) in the exam, written work and pronunciation in the oral presentations will be taken into account in the final grade [see the Modern Philology Department assessment criteria]. Students are encouraged to participate in class and seminar discussions.

Plagiarism, that is, presenting the words or ideas of others as if they were your own without quoting the source or omit specific quotations of your sources, will not be tolerated. Students are informed that article 34 of the “Normativa reguladora” mentioned above treats plagiarism as sufficient ground for failure of the whole course.

² According to the Real Decreto 1125/2003, de 5 de septiembre, por el que se establece el sistema europeo de créditos y el sistema de calificaciones en las titulaciones universitarias de carácter oficial, article 5.

6. BIBLIOGRAFÍA / BIBLIOGRAPHY

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Bibliografía Complementaria

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7. DISPOSICIÓN ADICIONAL / ADDITIONAL PROVISION

The University of Alcalá guarantees that, if due to health requirements, the public authorities prevent teaching activity from taking place on the University's premises, the teaching plans' objectives will be met through an online teaching and evaluation methodology. The UAH commits to return to face-to-face teaching as soon as said impediments cease.